



CREETING ST MARY PARISH COUNCIL

Minutes of the **Parish Council meeting** held at the Village Hall, Creeting St Mary on **Thursday, 22nd October, 2026 at 7.30pm.**

Present:

Councillors: J Palmer (Chair)
R Coton
M Broodryk
K Buckle
A Droogmans

In Attendance: J Blackburn – Clerk

CSM71/26/27 – TO RECEIVE APOLOGIES OF ABSENCE

Apologies had been received from Cllr Plummer.

County Cllr Hicks and District Cllrs Piper and Lawrence had also sent their apologies.

CSM72/26/27 – TO RECEIVE DECLARATIONS OF INTEREST

None had been received.

CSM73/26/27 – TO RECEIVE APPLICATIONS FOR DISPENSATION

None had been received.

CSM74/26/27 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 10TH SEPTEMBER 2026

It was AGREED: That the minutes of the meeting held on 10th September 2026 be approved as a true record and signed by the Chair.

CSM75/26/27 – PUBLIC FORUM

No members of the public were present.

CSM76/26/27 - TO RECEIVE THE COUNTY COUNCILLOR'S REPORT

Cllr Hicks' report had been circulated prior to the meeting and would be published on the website.

CSM77/26/27 – TO RECEIVE THE DISTRICT COUNCILLOR'S REPORT

Cllr Piper/Lawrence's report had been circulated prior to the meeting and would be published on the website.

CSM78/26/27 – TO RECEIVE THE CLERK'S REPORT AND FINANCIAL MATTERS

a) CLERKS REPORT

The Clerk reported that she had attended an online information session on winter gritting and flooding by the Highways Authority.

It was confirmed at the session that the only people that could spread grit from the grit bins were people who were listed as volunteers for that role and held by the Parish Council. That list should

then be shared with the Highways Department so if any incident occurred those people would be covered by the County Council's insurance.

Members briefly discussed the issue and it was agreed that the Clerk put a piece in the next Newsletter asking for volunteers to spread grit should it be required. **Clerk to action.**

b) TO RECEIVE THE CLERK'S FINANCIAL REPORT

The Clerk reported on the Council's current financial position and movements since the last meeting. It was reported that the balance in the accounts on 16th October 2026 was **£48,435.07.**

c) TO AUTHORISE PAYMENTS AND NOTE RECEIPTS

The Clerk reported the following payments be authorised:-

Marie Broodryk	Weed killer Reimbursement	£29.69
SALC	Payroll Provision for 12 months	£122.40
Suffolk Cloud (Pear Space)	Website hosting and support	£120.00
SALC	Councillor Training	£86.40
Jennie Blackburn	Clerk's Pay (Oct)	£490.92
Jennie Blackburn	Clerk's Office Allowance/Exp (Oct)	£35.63

The following payments were to be ratified:

Business Services at CAS	Insurance for Firework Night	£893.76
Vertas Group Ltd	Grassing Cutting 01/10/26 - 31/12/26	£506.24
Jennie Blackburn	Clerk's Pay (Sept)	£633.00
Jennie Blackburn	Clerk's Office Allowance/Exp (Sept)	£34.33
HMRC	PAYE to end 5th Oct	£69.29

It was AGREED: That payments totaling £3,044.86 be approved.

The following receipts were also noted:-

MSDC	Precept 2nd installment	£6,793.50
MSDC	Locality Funding for Noticeboards & SIDs	£1,998.00
CSM Social Club	Sparklers Reimbursement	£97.61

CSM79/26/27 - PLANNING APPLICATIONS

None had been received.

CSM80/26/27 - PLANNING DECISIONS

The following decisions were noted:

Ref: DC/26/03633 - Application for works to trees subject to a Tree Preservation Order - MS210/T10 & MS210/T11 - Fell both Maples due to them now being dead Suggested replanting specimens; Oak, Yew or Hornbeam - Creeping House, All Saints Road, Creeping St Mary – **Granted**

Ref: DC/26/02865 - Full Planning Application - Construction of a single storey building for use as a commercial office - Bosmere Hall, Kettle Lane, Creeping St Mary – **Granted Subject to Conditions**

Ref: DC/26/02997 - Application under S73A for Removal or Variation of a Condition following grant of Planning Permission DC/23/03307 dated 02/01/2024. Town and Country Planning Act 1990.- Application for approval of Reserved Matters following Outline Planning Permission DC/21/02618 (allowed under Appeal Decision APP/W3520/W/21/3280030 dated 28/01/2022) - Appearance, Landscaping, Layout and Scale for Erection of 3No dwellings with detached garages and vehicular access (re-

submission of DC/23/00538. To vary Condition 1 (Approved Plans and Documents) to amend design and location of Plot 1 only - Plot Adjoining The Oaklands, Flordon Road, Creeting St Mary – **Granted subject to conditions**

CSM81/26/27 – PLANNING APPLICATION DECISIONS TO BE RATIFIED

Ref: DC/26/03811 - Planning Application - Erection of storage barn with concrete apron - Land to The Rear of Highfield, All Saints Road, Creeting St Mary – **OBJECT**

Ref: DC/26/03812 - Planning Application. Change of use of land and erection of stables/store with concrete apron and paddock fencing for the keeping of horses/donkeys - Land to The Rear of Highfield, All Saints Road, Creeting St Mary – **OBJECT**

CSM82/26/27 – CHURCHYARD MAINTENANCE

The Parochial Church Council (PCC) had approached the Parish Council (PC) with their invoices received in 2025 for the maintenance of the church yard.

As in previous years the Parish Council was asked if it could pay for the maintenance costs, which totalled £438.64.

It was AGREED: That the Parish Council pay £438.64 to the PCC for churchyard maintenance. **Clerk to action.**

CSM83/26/27 – VILLAGE CONTACT LIST

A general discussion took place in relation to the possibility, and the pros and cons, of having a village contact list, such as a WhatsApp group. Whilst members thought it was a good idea it was suggested that there be 'lead contacts' e.g. three members of the PC, three members of the Village Hall Management Group (VHMG) and Social Club etc.

During the discussion it was raised about the Village Hall being a 'hub' during emergencies and the Clerk explained that she had received emails from the Emergency Planning Team asking for halls to become as such.

The Village Hall contact list would be considered again in the future once the suggestion of the Hall becoming a hub was pursued.

The Clerk was asked to share the information received by email with the relevant people to see if it would be viable. **Clerk to action.**

CSM84/26/27 – REPLACEMENT SPEED INDICATOR DEVICES (SIDs)

The Clerk reported that she had liaised with the relevant parties in moving the project forward. She explained that it would be a number of weeks before the taller posts would be installed. She also stated that due to a promotion the quote for the two SIDs had been reduced by £200.

The order for the SIDs would need to be placed and the company, ElanCity Ltd, would hold off the delivery until the Parish Council was ready to receive them.

CSM85/26/27 – PARISH COUNCILLOR EMAILS

Cllr Buckle reported that during her Councillor training the matter was raised that all Councillors should have their own email addresses to be used only for Parish Council matters.

The Clerk explained that the Suffolk Association of Local Councils (SALC) had been encouraging this for many months although it was not mandatory at the current time. She stated that as long as the Council

had a gov.uk domain email address for its main user, the Clerk, which it did, then that would meet new Asserton 10 regulations which were brought in this year.

CSM86/26/27 – LITTER PICK SIGNAGE

Cllr Broodryk asked members if they would agree to Litter Picking signage being purchased for Litter Picking events.

She explained that they would be extremely useful as during litter picks along Flordon Road and All Saints Road (up the hill towards the Church) where pickers would be working closer to the road so motorists would be warned in good time when driving past.

The Clerk reported that another parish had recently purchased such signage and she would find out the size to agree with Cllr Broodryk before purchase. The cost would be in the region of £60 each.

It was AGREED: That Litter Picking signage be purchased. **Clerk to action.**

CSM87/26/27 – HEDGEROWS AT WATERING FARM

There was nothing to report.

CSM88/26/27 – LILLEY'S WOOD

Cllr Palmer reported that a homeless couple had been seen living in a tent at Lilley's Wood. It was reported to the Homeless Department at the District Council, but when the Officer did a site visit to speak to the couple they had moved on.

CSM89/26/27 - DUNCHES LANE

There was nothing to report.

CSM90/26/27 - UPDATE ON THE 40MPH AT CREETING BOTTOMS

The Clerk had received an email on 14th October which had included the first order and notice for the reduction in speed limit application at Creeting Bottoms, so the project was moving forward.

CSM91/26/27 - REPORTS

Blacksmiths Field – Cllr Palmer had circulated her inspection reports for Blacksmiths Field and the Play Equipment prior to the meeting.

She reported that the picnic bench on the Field was broken which she had tried to repair. A piece of composite linking parts of the bench together needed to be replaced.

Cllr Broodryk asked Cllr Palmer to take photos of the bench and send to her to see if her husband could help further with the repair. **Cllr Palmer to action.**

Cllr Palmer reported that part of the boundary of the basketball surface had cracked, from movement, and may need repair. Again Cllr Broodryk asked for photos to see if she could assist. **Cllr Palmer to action.**

SALC – Cllr Coton had nothing to report.

Footpaths – There was nothing to report.

Village Hall – Cllr Broodryk reported that the VPMC had asked when the yellow lines were going to be painted in the front car park to which members asked the Clerk to contact Cllr Mitchell to see what the

position was with her painting them. Cllr Broodryk also stated that the next meeting of the VHMC was due to be held on 2nd November.

CSM92/26/27 - MATTERS TO BE BROUGHT TO THE ATTENTION OF THE COUNCIL

- Defibrillator maintenance – Clerk monitors
- Firework Night – Security Legislation being introduced in 2027 for events of 800 attendees and over
- Noticeboard door had dropped – required attention – Jacks Green Road

CSM93/26/27 – DATE OF NEXT MEETING

It was AGREED: That the next meeting would be held on Thursday, 26th November 2026.

The meeting finished at 8.48pm.

Chairman: Dated: